



User Guide 2012









Agent User Guide Overview

Welcome to Australian Property Monitors (APM) Property Data.

This user guide has been designed to assist you to:

- 1. Search for recent sales activity and interpret the results
- 2. Use maps to produce visual presentations to clients
- 3. Find and understand property history
- 4. Create a custom comparative market appraisal
- 5. Use prospecting tools to generate leads

contact us

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- et Appraisals Confirm Property Details
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the best results when using APM, please ensure ing web browsers are used. xplorer 9, Firefox or Chrome.

optimised for IE7 & IE8, and some users may reduced performance with certain features, e map display.





Logging into APM Property Data

Your access details will be emailed to you within 48 hours of joining APM Property Data.

Please enter <u>www.apm.com.au</u> into your browser.

Click Real Estate Professionals from main Navigation bar (1)

OR

In the APM Property Data panel, click on the Visit Site link **(2)**.

Enter your username and password and if you wish to have your details remembered, tick the 'Remember Me' box **(3)**.

You are now able to search in the areas your subscription level entitles you.





Home Page - Navigation Tabs

The Home Page displays the search sections and the Council areas you are able to search in.

Navigation Tabs

Home: You can return to this page at any time by clicking the home tab.
Search: Enables you to search for a particular property, market activity and land titles.
Prospecting: Here you will find tools to help you generate prospecting lists for more leads.
Market Appraisal: Generate Comparative Market Appraisals (CMA's).
Report Results: Access to private treaty and auction results reporting sheets.

APM Reports: Archived information.

Help: Click here to contact Support should you have any problems using APM.Logout: You can logout by clicking on this link.

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Owner's State* NSW 💌	12 Allawah St Blacktown NSW	24 Mar 12	McGrath	3	1	2
Owner's Surname*	154 Macquarie Rd Greystanes NSW	24 Mar 12	LJH Greystanes	4	2	3
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you will be automatically signed off.	4/16 Rickard St	77 Mar 17	Starr Partnare Marrylande		: 200 NC	0

Please note: If you wish to increase the regions searchable, please contact your APM Account Manager.





Home Page - Searches

Searches

You can conduct quick searches from the side navigation panel.

Market Activity: You can search for the following properties.

- Sold Properties
- Advertised For Sale or Auction
- Advertised Rentals
- View all properties

Property: You are able to search for property details using the:

- full address
- suburb, street, unit/street number

Owners: You will be able to search for properties by Owner name.

Click on the **More** link to view more options available for your search.

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Search Prospecting Market Apprai	Image: Property Snapshot Councils - Holroyd and Blacktown Add or Remove Address First Listed Agent Image: Property Snapshot Keit Activity Search On and off the market Most recently advertised private treaty Most recently advertised private treaty Agent Image: Private State Agents 3 1 Sk ddison Or Bidwin NSW 22 Mar 12 (1 day) Ben Price Estate Agents 3 1 Sk steet, suburb or postcode Private a NSW 22 Mar 12 (1 day) Bella Vista Glenwood 4 2 Brit Search More 21 Mingebridge Av Glenwood NSW 22 Mar 12 (1 day) ASK Property Consultants	L				
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Search		24 Mar 12	STARR Partners Blacktown	2	1	
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you will be automatically signed off.	4/16 Rickard St	77 Mar 17	Starr Partnore Marwlande		:200 OC	0

Please note: If you wish to increase the regions searchable, please contact your APM Account Manager.





Home Page – Property Snapshot

Property Snapshot

On and off the market:

You can view properties in your local council areas that are:

- Most recently advertised private treaty
- Upcoming Auctions
- Most recently sold

View all 500 properties 🕨

If available, you can click on the buttons to view all properties either advertised, for auction or recently sold.

(1) By clicking on any property link on this page, you will be directed to the full property details page of the property you wish to view – see next page for details.

Add or Remove Add or Remove Add or Remove Add or Remove Add or Remove Add or Remove Add or Remove Councils - Hoiroyd and Blacktown Add or Remove Address First Listed Agent I I Agent I I Agent I C (1 day) ASK Property Consultants First State NSW I I Stop properties - Hoiroyd Add I C Councils - Hoiroyd Add I C C C C C C C C C C C C C C C C C C	x Me					
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Type of Search	Most recently advertised	l pri∨ate treaty				
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Full address	View all 500 properties ►					
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Owners Search		24 Mar 12	Tracy Roberts Real Estate - Wentwo	r 5	2	
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Owner's Surname*	154 Macquarie Rd Greystanes NSW	24 Mar 12	LJH Greystanes	4	2	
Suburb or postcode	4/85 Lane St Wentworthville NSW	24 Mar 12	LJ Hooker Wentworthville	3	2	
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you will be automatically signed off.	4/16 Rickard St	22 Mar 12	Starr Partnore Marniande		:200 OC	

Please note: If you wish to increase the regions searchable, please contact your APM Account Manager.





Property Details page

Here you can find:

- Complete sales and advertising activity.
- An aerial shot outlining the land size.
- Location map displaying sold and for sale properties.
- General information such as property attributes, zoning, lot plans and ownership details (where available).
- Archived Domain.com.au listing which is useful for photos, floorplans etc.
- Print option for the property details.
- Cadastra/Lot view.
- Link to create a Market Appraisal.
- Information on LGA.
- Suburb snapshot including medium prices, long term suburb price performance, days on market, auction clearance rates and vendor discounting.
- A demographic snapshot containing the latest population information.
- Quick links to comparable properties within a 500m radius.
- A location map where you can see recently sold and listed properties in a 500m radius.

	Property Data					
Search Prospecting	Market Appraisals Online Phone book	Report Results Mark	et Reports			Help
< Back					æ P	rint option
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S/TRINGS CIUS	s Ku, Daringhurst Now	2010		🔿 Creat	e Market A	ppraisal
				🜩 View	comparabl	e properti
Property Details		Property Locati	on			
Property Type	Commercial	Park	Netolson St	Map	Satellite	e Hyb
Area Size	Approx 4113 sqm			Victo		
Local Government	Sydney	Lp+ W/LL	Potts	Point	Elizab Bay	
Distance to	Sydney CBD 1.6km Kings Cross Str 188m		ethedral St	eans &	< 7	
	Train Line 500m	lan St	st Kings Cr		Contras of	
Zoning and Valuation		Play &	6 City Tunner City	Kings Cross	Rushcutte	rs
Plan Number	872285		Ra	Nam St. Welam :	Bay St Crainand	91
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Land Zoning	Transport	Poplet St -	Darlinghurst	and and	odhope	and and
Property Ownership		Google		more Rd	1.51 O	Gurner St
Current Owner	Spike MacKay, Leslie Kathleen MacKay	0 70 3	rep data @2012 G	ogre, Whereis(R),	Sensia Pty I	Id - Termi
Current Ownership Type	Personal Owner	Comparable prop		erties within a f	500m radii	15
Owner Since	26 Jan 1997	Points of interest				
Previous Owner Previous Ownership Type	Stephen Jon Valentine Blunt Personal Owner	Schools (11)		Colleges and Colle		
Current Occupier	No Occupier Details are Available	Places of worship	(10)	Emergency S	Bervices (4	
		Medical Services (Transport Facilities		Post Offices	(2)	
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	of Sale Sale Result Selling Agent	1 200			ALC: N	-
	te Treaty Sold	V - ele	1 com	44.25	1-	
		and the second	Cin	221	-	1
Darlinghurst price tre	nds	Google - F	Ne State	2012 Digital Globe	Levery B	112
Currently on the market	338 properties	Street View				
Average days on market	127					-11
Demographics for po	stcode 2010		1200			
Population size	24631		and an		- 111	一次
Top Nationalities	Australia (38%)	THE			1	
	United Kingdom (6%) New Zealand (4%)		A III		12	
	China (2%) Thailand (1%)		Sand I in	Inclusion	5	
	USA [1%]		THE	7	and a	
Top age groups	20 to 39 [57%] 40 to 59 [25%]		1			
Top age groups	40 to 59 [25%] 60+ [11%]		00/			
Top age groups	40 to 59 [25%]			1		
	40 to 59 [25%] 60+ [11%] 5 to 19 [5%]	Comparable pro	perties with	in a 5 <u>00m</u>	radi <u>us</u>	
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Search – Property Search

The **Property Search** tool is useful to quickly display comprehensive details on a property.

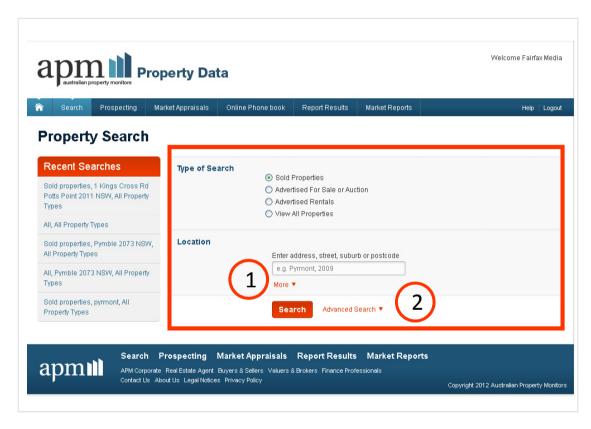
These details include:

- Sales and advertised history
- Property photos and features
- Aerial shot of the property
- Ownership and occupant details
- Zoning and valuation
- Location map
- Suburb profile

Simply enter the **type of search** you wish to conduct and click on the **Search** button to view the property details.

Click on the **More (1)** link to view more search options.

Click on the **Advanced Search (2)** link if you would like to conduct a more thorough and advanced property search.







Search – Advanced Search

The **Advanced Search** is a more comprehensive way of searching for properties.

You can search for properties using the following options:

Type of Search

- Recent sold
- Advertised for Sale/Auction
- Advertised Rentals
- View all properties

Location

• Use the more link to search via suburb/street/number

Timeframe

 Select from the drop down options or enter a specific date range

Property Type

• Select specific / several property types

Property Details

- Bedrooms/Bathrooms/Car Spaces/Land size **Sale Type**
 - Select Private Treaty, Tender or Auction

Agents

• Select all or multiple agents

Search Pros	pecting Market Appraisals Online Phone book Report Results Market Rep
Type of Search	 Sold Properties Advertised For Sale or Auction Advertised Rentals View All Properties
Location	Enter address, street, suburb or postcode e.g. Pyrmont, 2009 More ▼
Price	From \$ Min Price to \$ Max Price
Timeframe	From Last 6 months 💌 Specific dates
Property Type	 ✓ All types House Yenrace Industrial Studio Duplex Rural Townhouse/Villa Land/Development Other
Property Details	Bedrooms All v to All v Bathrooms All v to All v Cars All v to All v Land Size m ² to m ²
Sale Type	 ✓ Private Treaty ✓ Tender ✓ Auction - Any Auction - Sold Auction - Sold Prior Auction - Unsold Auction - Highest bid Auction - Withdrawn
Agents	 O All agents ○ Multiple agents
	Search Basic Search



Search – Refine results

There are multiple refine options to enable you to target your search. These include:

- Price: From and To
- Timeframe: 'Last 7 days' to 'All time'
- Property Type: Twelve options
- Bedrooms
- Bathrooms
- Cars
- Land Size
- Lot and Plan details
- Owner details
- Sale Type: Private Treaty, Tender and Auction filters
- Agents: All agents or your selection

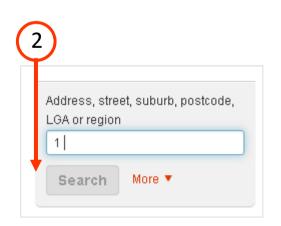
Refine Search		
Type of Search Sold Properties Advertised For Sale or Aucti Advertised Rentals View All Properties	ion	
Enter address, street, suburb or postcode Update		
Price	•	
Timeframe	•	
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Bedrooms	•	
Bathrooms	•	
Cars	•	
Land Size	•	
Lot/Plan Details	•	
Owner Details	•	
Sale Type	•	
Listing Type	•	
Rental Type	•	
Agents	•	14

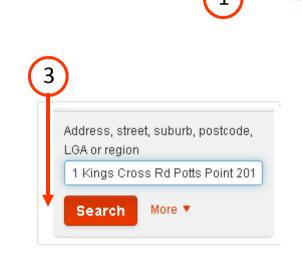


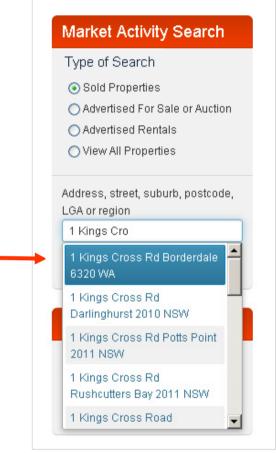


Search – Predictive (Auto-Star)

- As you enter the address, street, suburb or postcode into the one line search, the system automatically searches our database for suitable address matches, presenting you with selectable options (1) to speed up your search.
- The "Update" button is disabled while you enter your search criteria (2).
- Shortly after you have finished typing (or selected an auto-star option), the "Update" button will be available to select (3).
- Click on the More link to view extra features of the search functionality.











Search – Predictive (Auto-Star) con't

- Using the **More** function allows you to search using wider parameters.
- For example, if you're not quite sure on the street number, or how to spell the street name, the predictive search will present you with options.
- Should there not be an exact match, you will be presented with potential options (see image below).
- Click on the relevant link in the pop up box to select the correct address.



earches ckly do your searches	Searches Quickly do your searches
larket Activity Search	Market Activity Search
ype of Search Sold Properties Advertised For Sale or Auction Advertised Rentals View All Properties ddress, street, suburb or postcode e.g. Pyrmont, 2009	Type of Search Sold Properties Advertised For Sale or Auction Advertised Rentals View All Properties Address, street, suburb or postcode e.g. Pyrmont, 2009 Search More
operty Search	Property Search
ate*	State*
uburb/Postcode*	Suburb/Postcode*
Potts Hill 2143 Potts Point 2011 Pottsville 2489	Street Name* king Kings Cross Rd



Search - Owner Search

- Search for properties by Owner name
- Ensure a State is entered to start your search
- A suburb or postcode must also be entered before a lot plan or Owner Search is possible.
- The relevant fields will then appear for you to complete your search.

	ner's Surname is required burb/Postcode is required	
Owner's	: State* NSW 💌	
Owner's	: Surname*	
Suburb	or postcode*	



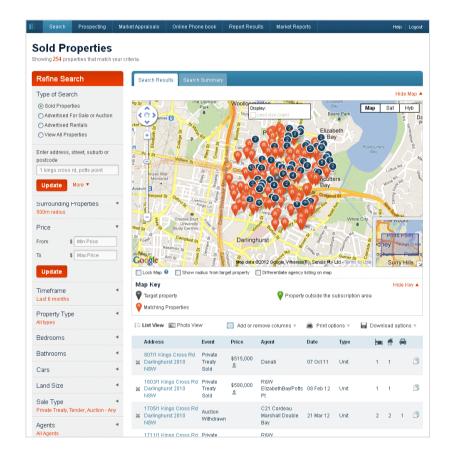


Search Results

- You will be able to refine your results from within the Refine Search Panel, clicking "update" after any variables have been added/changed
- You can zoom in/out or pan the map from within the results and the results list will automatically update.
- If you want to pan or zoom the map without having the results list automatically update, simply select the "Lock Map" Button.
- You can choose between standard map, satellite and hybrid modes.
- You can display land size when at an acceptable zoom level (see image next slide)
- There are also tick boxes to differentiate your agency from others on the map. This would be good to highlight to potential vendors how your agency may dominate a particular area.
- When you perform an exact address search with surrounding properties selected, the target property is highlighted in a different colour (black) pin.

PLEASE NOTE:

The screen refresh rate when zooming and panning is determined by the amount of property pins and properties that appear in the list.





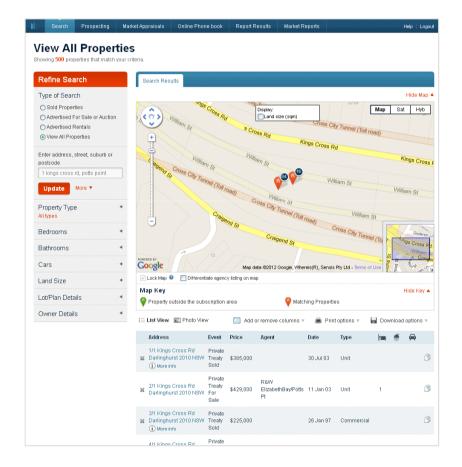


Search Results – View All Properties

- When you perform a search using the View All **Properties** function, the map will be locked by default.
- By refining your search on the left hand side, your results will be updated automatically.

PLEASE NOTE:

- To ensure a tighter set of results and best performance of the system a maximum of 500 results will be listed each search.
- When performing broad searches (e.g. multiple regions/post codes), the timeframe will automatically adjust (e.g.. Last 7 days) to provide the most recent results.





appendix Property Data

Search Results – Show a Property

- When you are within the search results, you can right mouse click on any position on the map to **show a property.**
- The property is added to the map (represented by a pin) and is also in the list view.
- If the map isn't zoomed in enough to identify an individual property boundary, you will be presented with a list of options in that locality (see image below).



There were a few matches for the map Didyormean?

1/7a by St, Darlington NSW 2008 3/7a by St, Darlington NSW 2008 5/7a by St, Darlington NSW 2008 7/7a by St, Darlington NSW 2008 9/7a by St, Darlington NSW 2008 11/7a by St, Darlington NSW 2008 15/7a by St, Darlington NSW 2008 15/7a by St, Darlington NSW 2008 15/7a by St, Darlington NSW 2008 19/7a by St, Darlington NSW 2008 21/7a by St, Darlington NSW 2008 27a bySt, Darlington NSW 2008 47a bySt, Darlington NSW 2008 67a bySt, Darlington NSW 2008 87a bySt, Darlington NSW 2008 107a bySt, Darlington NSW 2008 127a bySt, Darlington NSW 2008 147a bySt, Darlington NSW 2008 187a bySt, Darlington NSW 2008 2007a bySt, Darlington NSW 2008 7a bySt, Darlington NSW 2008

PLEASE NOTE:

The screen refresh rate when zooming and panning is determined by the amount of property pins and properties that appear in the list.



Search again

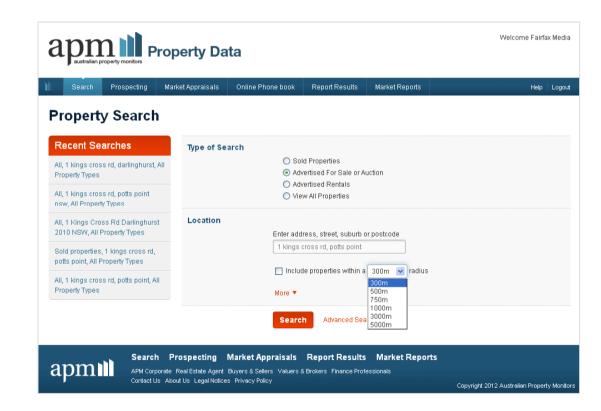
apmin Property Data

Search Results – Surrounding Properties

- Ensure you enter a street and suburb for this feature to function correctly.
- You can conduct a radius search for surrounding properties on all search types, except for View all Properties.
- You can select from:
 - 300m
 - 500m
 - 750m
 - 1,000m
 - 3,000m
 - 5,0000m

for the radius search feature.

 This feature is disabled when one or more region/postcode are used in a search.

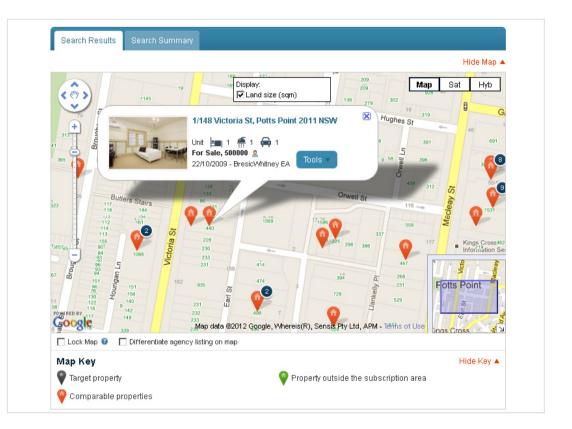






Search Results – Property Pin

 You can view basic information of a property without having to go to the Property Details page by clicking on the property pin.



PLEASE NOTE:

If you search for properties that are outside your subscription area you will have the option within the results to Pay Per Record.

A Out of search area

There are **130 records** from outside your subscription area with information sourced from government departments. You can purchase all **130 records** for **\$0** inc GST.

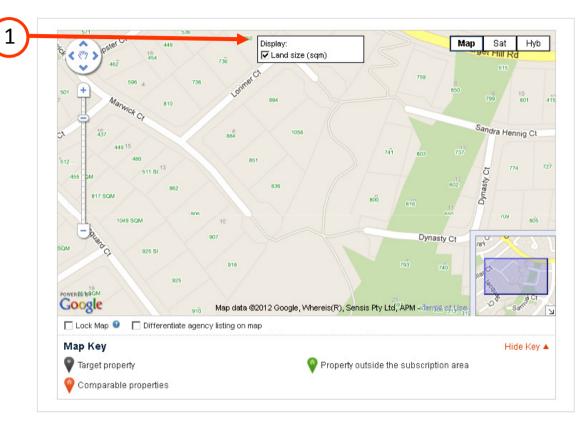
Purchase all records Learn more





Search Results – Land Size

- View land size for each property.
- This option is not available unless you are at an acceptable zoom level where individual property boundaries can be seen (1).

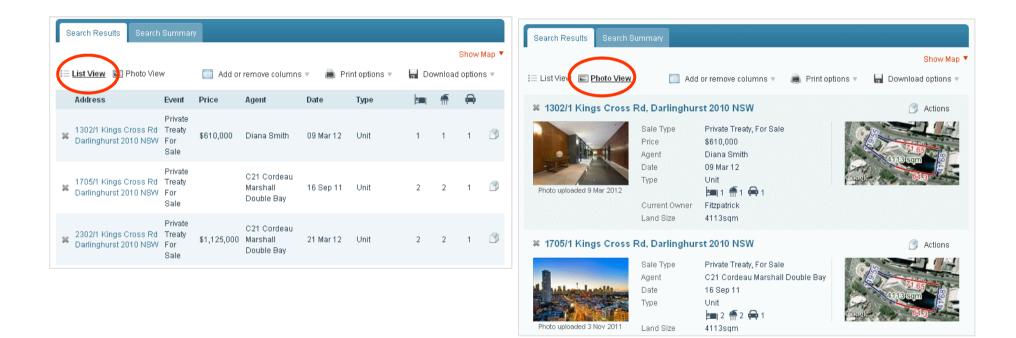






Search Results – List View and Photo View

- When you are in the search results, you can view the results in either a List View or a Photo View.
- Click on either the List View or Photo View link to change the search results display.







Search Results – Add or Remove columns

From within the results listing you can add or remove columns **(1)** to customize your display to the details you'd like visible.

Additional Options Include:

- Event (Default)
- Price (Default)
- Agent (Default)
- Date (Default)
- Type (Default)
- Beds, Baths, Cars (Default)
- Current Owner
- Land size

Search Results Show Map 1 📰 List View 🛛 📰 Photo View Add or remove coluinns 🔺 💼 Print options 🔻 🔚 Download options 🔻 Maximum of 6 columns Address Event Type V Event Private Price 1302/1 Kings Cross Rd Treaty Unit 1 🗹 Adent 1 1 Darlinghurst 2010 NSW For 🗹 Date Sale V Type Private ✓ Beds, Baths, Cars 1705/1 Kings Cross Rd Treaty Ĩ Current Owner Unit 2 2 1 Darlinghurst 2010 NSW For Land Size Sale Private 2302/1 Kings Cross Rd Treaty \$1,125,000 Marshall 21 Mar 12 Unit P 38 2 2 Darlinghurst 2010 NSW For Double Bay Sale

PLEASE NOTE:

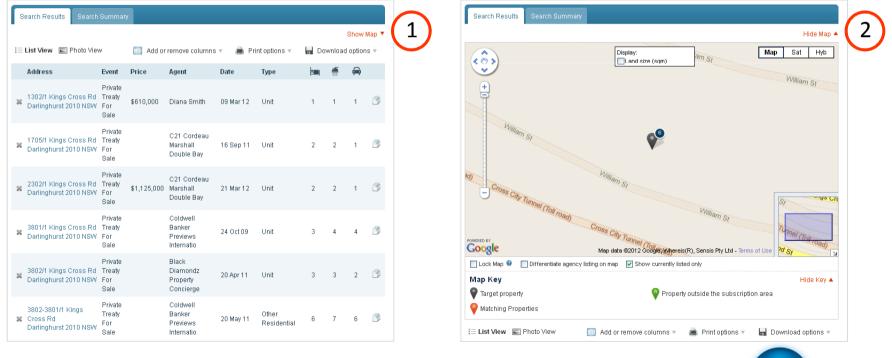
- The maximum number columns allowable is 6.
- To select new columns, existing columns will need to be de-selected before new columns can be added.





Search Results – Show/Hide Map

- When you are within the search results, you can also view the search results on a map by clicking on the Show Map link (1).
- The map will then be displayed.
- You can then hide the map by clicking on the Hide Map link (2).



PLEASE NOTE:

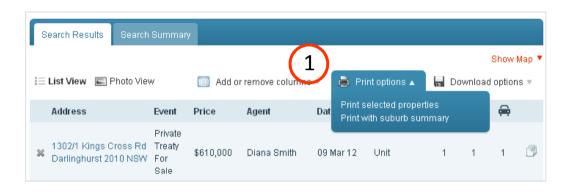
Tech Tip: Users of IE7 will have maps hidden by default. Click on 'Show Map' if required.





Search Results – Print & Download Options

- When you are within the search results, you can also print and download the search results.
- Print Options (1) include
 - Print selected properties
 - Print with Suburb Summary.
- **Download Options (2)** allows you to Export selected properties to Excel.



s	earch Results Search	Summar	У							
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	Address	Event	Price	Agent	Date	Tyl Export	t selected p	proper	ties to E	xcel
×	1302/1 Kings Cross Rd Darlinghurst 2010 NSW		\$610,000	Diana Smith	09 Mar 12	Unit	1	1	1	đ





Search Results – Additional Options

- From within the results list you can select **Additional Options (1)** on the far right hand side of each property to
 - create CMA
 - View comparable properties
 - View on a map
 - View suburb profile
- To view the options, click on the icon next to the bed, bath, car details
- To view **individual property details**, click on the property address link in the Address column

S	earch Results Search	Summar	y								
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	Address	Event	Price	Agent	Date	Тур	e		A	e	1
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×	3801/1 Kings Cross Rd Darlinghurst 2010 NSW	Private Treaty For Sale		Coldwell Banker Previews Internatio	24 Oct 09	Uni	t	3	4	4	Ì





Search Results – Search Summary

• You can click the Search Summary tab within the results to see some statistical information for the search results (1).

PLEASE NOTE:

Search Summary will not be available when you conduct a 'View all Properties" search.

Search Results	1 Search Summary						
Property Summ	ary by Suburb					🗎 F	rint options 🔻
Suburb	Total #	Total Value	Sold	Median	Average	Highest	Lowest
Potts Point	7	\$2,337,000.	00	\$375,000.00	\$334,000.00	\$660,000.00	\$50,000.00
Property Summ	Property Summary by Sale Type						
Suburb	Total #	Total Value	Sold	Median	Average	Highest	Lowest
Private Treaty	8	\$2,337,000	00	\$200,000.00	\$292,000.00	\$660,000.0	D
Auction Summary							
Number Auctioned	Number Withdrawn	Number Sold*		d Price disclosed)	Clearance Rate	Adjusted (Rate**	Clearance
2	0	0	0		0%	0%	





Search Results - Accessing Recent Searches

To assist you in viewing your recent searches, a list is available on the **Home Page** from which you can link into the past search.

These include:

- Recent searches
- Viewed Properties
- Market Appraisals
- * The last 5 fill appear for the above

PLEASE NOTE:

The maximum number of recent searches, properties and market appraisals is 5.

Recent Searches

- Sold properties, Pymble 2073 NSW, All Property Types
- All, 43 Northwood Road Lane Cove 2066 NSW, All Property Types
- Sold properties, Pyrmont 2009 NSW, All Property Types
- Sold properties, All Property Types
- Sold properties, 5/9 Greycliffe St Queenscliff 2096 NSW, All Property Types

Recently viewed properties

- 1017 Ulster Ct, Golden Grove SA 5125
- 18 Napier St, Engadine NSW 2233
- 43 Northwood Rd, Northwood NSW 2066
- 302/18 Allen St, Pyrmont NSW 2009

Recently created Market

Appraisals

- 836 Wellington St, West Perth 6005 WA
- 836 Wellington St, West Perth 6005 WA
- 5 Frome Cr, West Lakes 5021 SA
- 56b Albert St, North Perth 6006

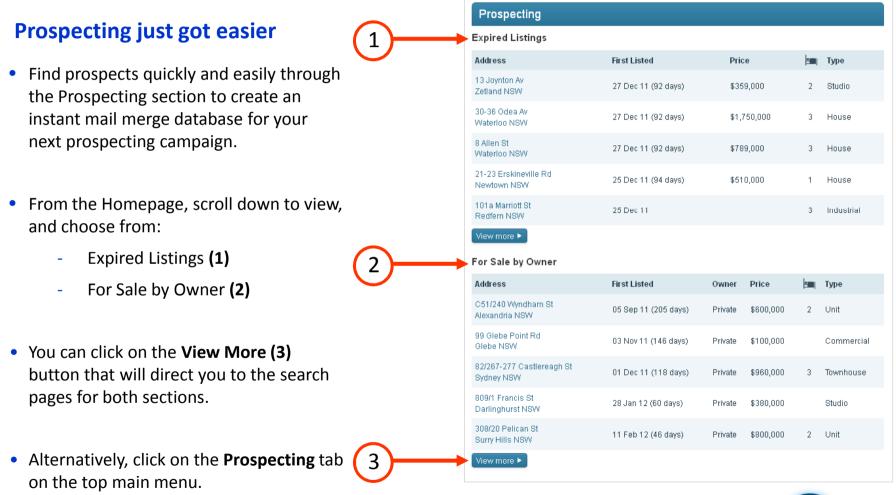
Property Data Prospecting Market Appraisals Online Phone book **Property Search** Recent Searches Type of Search Sold F Rentals, Woodside 5244 SA, All O Advert Property Types O Advert Sold properties, Greenwith 5125, All O View A Property Types Location All, All Property Types Enter add All, 5006, All Property Types e.g. Pyrn Sold properties, Rockdale 2216 More 🔻 NSW, All Property Types

Recent searches are also available on the **Search Page.**





Prospecting – Expired Listings & For Sale by Owner







Prospecting – Expired Listings

When you click on the **View More** button from the home page, you will be directed to this page for you to make your selections.

Step 1

Choose your prospecting campaign - Just Sold, Just Listed, Expired Listings (default), Private Listings

Step 2

Select a location for your search - State, Suburb/Postcode or Region, Street name

Step 3

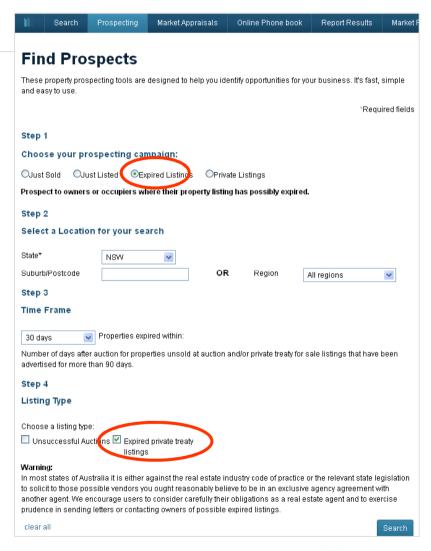
Select a time frame for Properties expired in -7, 14, 30, 40, 60 or 90 days after auction for unsold listings and/or private treaty listings that have been advertised for more than 90 days

Step 4

Choose a listing type from

- Unsuccessful Auctions or
- Expired private treaty listings (ticked by default)

Click on the Search button







Prospecting – For Sale by Owner

When you click on the **View More** button from the home page, you will be directed to this page for you to make your selections.

Step 1

Choose your prospecting campaign - Just Sold, Just Listed, Expired Listings, Private Listings (default)

Step 2

Select a location for your search - State, Suburb/Postcode or Region

Step 3

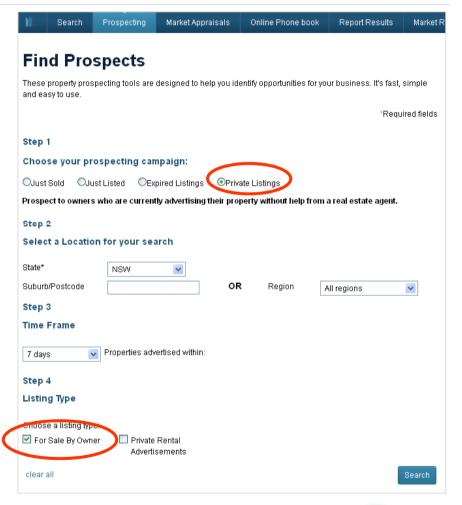
Select a time frame for Properties advertised in the last -7, 14, 30, 40, 60 or 90 days

Step 4

Choose a listing type from - For Sale by Owner (ticked by default)

- Private Rental Advertisements

Click on the Search button







Prospecting - Find Prospects

By clicking on the **Prospecting tab** in the top main menu, simply follow the steps below to generate your prospecting list.

Step 1

- Choose your prospecting campaign
- Just Sold, Just Listed, Expired Listings, Private Listings Prospect to owners or occupiers:
- Who have just sold or
- Surrounding a just sold property

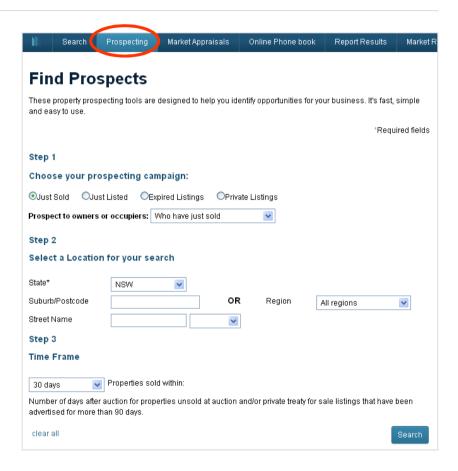
Step 2

Select a location for your search - State, Suburb/Postcode or Region, Street name

Step 3

Select a time frame from the previous - 7, 14, 30, 40 or 60 days

Click on the Search button







Prospecting – Results page

- Once the Search button is clicked in any of the Prospecting searches, the results will be displayed in the **Photo View** format.
- Select/Deselect the listings you wish to use for your prospecting list
- **Refresh** the list once you have made the selection
- **Export list** so you will be able to download and save the list in Excel format.
- **Print Report** will allow you to print the list straight to your own locally installed printer.
- Prior to exporting or printing, you can sort the list by:
 - Event Date
 - Address
 - Event Type
 - Beds

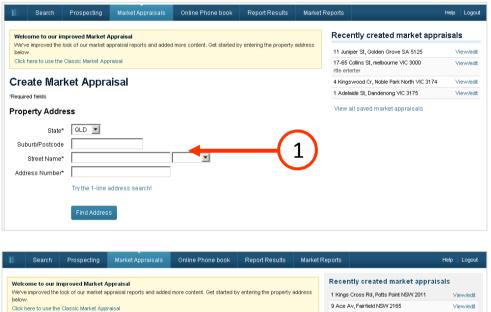
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1	04 Glenayr Av	, Bondi Beach For Sale		Commercia	ı	
		Sale type First Liste Listed by	ed 01/03/12			
	se of this web rs Pty Ltd.	site and APM Pro	perty Data is covered by	your licence agreement	with Australian Prop	erty





Market Appraisals – Find Address

- Creating a Market Appraisal is simple
- First, enter the required property address
 (1) using all of the address fields
- Alternatively, click on the **"Try the 1-line** address search" link to enter the address in one field **(2)**.

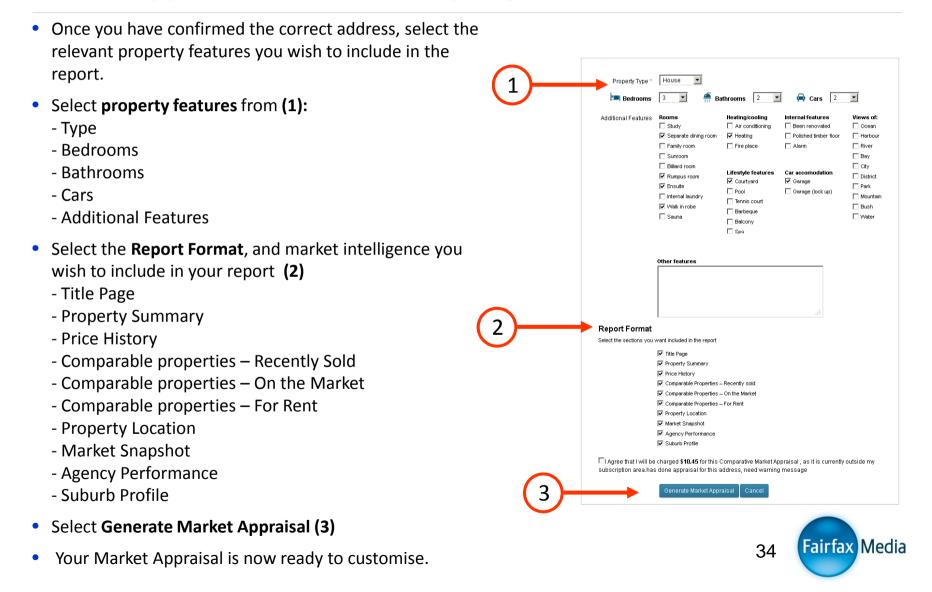








Market Appraisals – Confirm Property Details





Market Appraisals – Customise

• Customising Market Appraisals will allow you and your agency to continue your professional service to your client.

To customise your Market Appraisal

- Click on the sections from the main menu of the Market Appraisal in the left hand side of the page.
- If you wish to make changes to the section, simply add/delete information and click on the SAVE button (1).
- If you wish to remove the entire section, click on the **Remove entire section** button (2).
- As you move from section to section, you will see the different fields you can edit/delete in order to fully customise your Market Appraisal.

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Created on 23 Mar 201 Title page Property Summary Price History Comparable Prope Comparable Prope	erties » Recently S	1 Kings Cross)	Last saved 0 mins	000 Save Save & Close Me Comparative Market Appra
Comparable Prope Market Snapshot Agency Performant Property Location		No image select Add images Tag line (optional) Overview (optional)	Remove all image	IS		
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apm			Market Appraisals Buyers & Sellers Valuers - s Privacy Policy		s Market Reports fessionals	Copyright 2012 Australian Property M





Online Phone Book

- Use the Online Phone Bok to search for prospects by entering a suburb, street or address (1).
- Every effort is made to ensure the phone book data is compliant with the Do Not Call register.

1

- Once your results are displayed, you can select/deselect the results by ticking the box next to each listing
- You can also **sort** the list according to
 - Address
 - Occupant
 - Phone
- The **Print List** button will allow you to print all of the records selected to print locally.
- The **Export List** button will allow you to export the list into an Excel file to save locally.

	Search	Prospecting	Market Appraisals	Online Phone	book R	eport Results	Market
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	/Postcode*						
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Pr	int list (sel Addres	ected)	Export list (selectery st 3182 VIC	ed) Sort by: Occupant	Address Occupant	(03)953 (03)907	
Pr	int list (self	ected)	Export list (selectery ST 3182 VIC	ed) Sort by: Occupant G O'CONNOR	Address Occupant		781739
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	Addres Addres 16 B Dal G 1/A S G 1/A S G 1/A S	ected) se gety St DALGET it Kilda Rd ST KIL it Kilda Rd ST KIL	Export list (selecte Y ST 3182 VIC DA 3182 VIC DA 3182 VIC DA 3182 VIC	Bd) Sort by: Occupant G O'CONNOR B MCCARTHY I KEASBERRY	Address Occupant	(03)907	781739 346820 786239
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Report Results

Showcase your complete list of sales to potential vendors. It's easy. Simply report the properties you sell to the team at Australian Property Monitors and we'll promote your sales results for you.

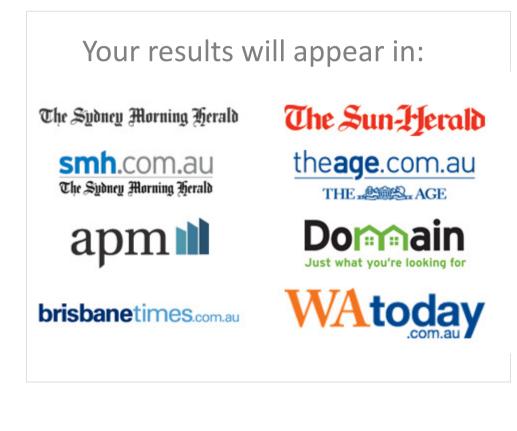
How to submit your results

Domain Subscribers can submit sales results by:

- Entering the results through the Domain Agent Admin system
- Report your results through your Bulk Uploader

Not a subscriber yet?

Email your reporting sheets or the APM reporting sheet (download from the Results tab) to results@apm.com.au
Via phone on 1800 817 616 (Monday to Friday 9.00am – 5.00pm EST)







Market Reports

- Read the latest and archived reports from around the country and also view news from the real estate industry.
- If you require more customised property data reports, simply email <u>research@apm.com.au</u> with your request.







Glossary of Terms

Term	Definition
APM	Australian Property Monitors
APD	APM Property Data
PT	Private Treaty
CMA	Comparative Market Appraisal
LA	Love and Affection (LA) relates to sales of the following types:
	* Related Parties: Where the purchaser and vendor are related to each other and transfer ownership of the property for a transaction price that doesn't reflect the actual value of the property.
SW	Sold Warning (SW) relates to sales of the following types:
	 * Multi sale: Two properties purchased as a bundle for one overall price transaction, which doesn't reflect the actual value of the property. * Partial Sale: Where part ownership of a property is sold for a transaction price that doesn't reflect the actual value of the property. * Over sanity limits: where the transaction price is over the maximum acceptable value for that category of property in that area in that year. * Under sanity limits: where the transaction price is under the minimum acceptable value for that category of property in that area in that year.
VG	Valuer General: The Valuer-General is the government's authority on statutory valuations. He has roles and responsibilities under various Acts of Parliament including the Valuation of Land Act and the Local Government Act. The Valuer-General oversee valuations for State Government property transactions and the making and return of council rating valuations. VG also values government assets so departments and agencies can complete their financial reporting requirements.

